

**THE NORTHWEST SEAPORT ALLIANCE**  
**MEMORANDUM**

**MANAGING MEMBERS**  
**BRIEFING ITEM**

<b>Item No.</b>	<u>3B</u>
<b>Date of Meeting</b>	<u>October 30, 2018</u>

**DATE:** October 15, 2018

**TO:** Managing Members

**CC:** John Wolfe, CEO  
Executive Management Team

**FROM:** David Morrison, Deputy Treasurer

**SUBJ:** 2019 Budget, 2019-2023 Capital Investment Plan, and 2020-2023 Forecast

**ATTM:** 1) Draft 2019 NWSA Budget Document  
2) Draft 2019 NWSA Budget Study Session Presentation

**A. BRIEFING REQUESTED:** The study session will review the proposed 2019 NWSA operating budget, the proposed 2019-2023 Capital Investment Plan (CIP), and the 2020-2023 operating forecast.

**B. BACKGROUND:** The NWSA operating budget and CIP implement the business plan and are important components of each home port budget. This session will review the proposed 2019 operating budget, the 2019-2023 CIP, and the 2020-2023 Operating Forecast in preparation for the November 13, 2018 budget adoption meeting.

**C. NEXT STEPS:**

- POT Budget Study Session Thursday, November 8<sup>th</sup>
- NWSA Budget Adoption Tuesday November 13<sup>th</sup>
- POS Budget Public Hearing Tuesday November 13<sup>th</sup>
- POS Budget Adoption Tuesday November 27<sup>th</sup>
- POT Budget Adoption Thursday November 29<sup>th</sup>